

City of Norwich

INVITATION TO BID

One (1) 2025 or newer Hydrostatic Track Stump Grinder

Sealed bid for One (1) 2025 model year or newer Hydrostatic Track Stump Grinder will be received by the City of Norwich, NY 13815 **until 2:00 P.M., Monday June 2nd, 2025** and then at said office will be publicly opened and read aloud.

The bid must be submitted in a sealed envelope, addressed to the City Clerk of the City of Norwich, NY. Each sealed envelope containing a bid must be plainly marked on the outside of the envelope as “Stump Grinder Bid” and received at City Hall, City of Norwich, One City Plaza, Norwich, NY 13815.

The equipment supplied shall meet the minimum specifications below, and must be the current production standard, new and unused. Demo units with fewer than 10 hours may be submitted for a bid and shall carry the full manufacturer’s warranty. Bidder shall indicate compliance with the specifications by checking either a YES or NO answer. A “YES” answer indicates 100% compliance with the entire statement. Manufacturer’s bid is allowed to meet or exceed stated specifications, unless otherwise quantified. Explain all “NO” answers in detail on a separate page, clearly referencing the relevant non-conforming item(s) by section and item name. Complete printed literature, publications, and photo of the unit must be included with each bid. Equipment must be demonstrated prior to bid opening in order to be considered.

The City of Norwich reserves the right to reject any or all bids.

Each bidder shall specify the delivery date, not to exceed ninety (90) days. Delivery shall be made to the Department of Public Works.

Equipment specifications shall meet or exceed those listed in this Invitation to Bid.

INSTRUCTIONS TO BIDDERS

Preparation of Bid. Bid shall be made on the Bid Form included in this Invitation for Bids. Bid information shall be entered into the appropriate space on the Bid Form. All costs of bid preparation are the expense of the bidder. No electronic, verbal, facsimile or telephone bid will be accepted. The attached Non-Collusion Certificate must be completed and submitted with the bid proposal. Bids submitted without the Non-Collusion Certificate may be rejected.

Failure to comply with all requirements of this Invitation to Bid may result in bid rejection.

Late Bids. Bidder shall be responsible for the timely delivery of bid. Bids received after the deadline for receipt of bids shall not be accepted and shall be returned to the bidder unopened unless necessary for identification purposes.

Tim Miller, Superintendent, Public Works

Questions regarding this bid request must be made in writing and directed to Tim Miller, DPW Superintendent tmiller@norwichnewyork.net

City of Norwich – BID FORM

One (1) 2025 or newer Hydrostatic Track Stump Grinder

	Compliant?	
Minimum Specifications	Yes	No
Hydrostatic Track System:	_____	_____
Engine type: Diesel	_____	_____
Minimum Horsepower: 48HP	_____	_____
Fuel Capacity: 14.5 gallons	_____	_____
Hydraulic Tank Capacity: 9 gallons	_____	_____
Length: 140 inches	_____	_____
Height: 85 inches	_____	_____
Weight: 3,750lbs.	_____	_____
Debris Curtain: Included	_____	_____
Grading Blade: Included	_____	_____
Cutter Wheel System		
Dimensions: 24 inches Diameter	_____	_____
Number of Carbide Teeth: 27	_____	_____
Cutter Wheel Cut above ground: 28 inches	_____	_____
Cutter Wheel below ground: 16 inches	_____	_____
Chip Containment: 23 cubic feet	_____	_____
Engagement: Hydrostatic	_____	_____
Remote Control: Included	_____	_____
Operator's Manual: Required & Included	_____	_____
Parts Manual: Required & Included	_____	_____
Service Manual: Required & Included	_____	_____
Warranty: Manufacturer terms of warranty, including engine (explain)	_____	