CITY OF NORWICH
FIRE DEPARTMENT
CODE ENFORCEMENT DIVISION
31 East Main Street
Norwich, New York 13815
Phone: (607)334-1242

Sign Permit Application

I, _____ hereby apply for permission to erect the following type of sign:

___ Wall ___ Ground ___ Pole ___ Projecting
___ Awning ___ Canopy ___ Marquee ___ Window ___ Other: _____

Purpose: ___ Business ___ Identification ___ Directional/Information
___ Other: _____

Location: _____

Height of Building (in stories) 1 2 3 4 5
Building Frontage _____

Size of Old Sign _____ Size of New Sign _____
Square Footage of New Sign _____ Height from Ground of new sign: _____
Distance from street curb _____ Illumination/Hours _____

Name of Installer: _____ Phone Number: _____
Address: _____
Liability Insurance: Yes No Insurance Company: _____
Policy Number: _____ Disability Number: _____ Expiration Date: _____

Name of Building Owner: _____ Phone Number: _____
Address: _____
Name of Tenant: _____ Phone Number: _____
Address: (if different from location of sign) _____

Has Building Owner given written consent to erect the new sign? Yes No. If Yes, is a copy attached?
Yes No

I hereby agree that all work and materials shall conform to the provisions of the New York State Building Code, the City of Norwich Zoning Regulations and the City of Norwich Sign Ordinance and that all employees are covered by workers compensation.

The undersigned, states that they are the Owner, Tenant or agent thereof and that completed work will be only as indicated on this application and plans. A site plan showing the proposed location, materials & dimensions of signs must be included.

Signature of Applicant: _____ Date: _____

Code Enforcement Officer Approval: _____
Jason Lawrence

City of Norwich Clerk: _____ Fee: _____ Permit #: _____