



2026

Norwich Building Tomorrow Foundation Curb Appeal Program

PURPOSE

The Curb Appeal Grant Program (CAP) was created to encourage the revitalization of targeted areas within the Norwich community by assisting property owners and residents with exterior improvements. Attractive properties and building facades support and encourage visitors to the community.

PROGRAM

Grant funding is provided by local foundations to assist property owners within the designated area with partial payment for the cost of structural and cosmetic property improvements. Only exterior improvements will be considered for grant funding. The program is administered by the Friends of the Museum District Design Committee (hereby referred to as FOMDDC) under the Norwich Building Tomorrow Foundation. Recommendations for grant awards will be made by the FOMDDD at its sole discretion, with full approval being granted by the Norwich Building Tomorrow Foundation.

ELIGIBILITY

Eligible properties must be located within a specific area in the City of Norwich. This area is defined as: North Broad Street from the Mitchell & Cortland Street intersection to Weiler Park on the East side of the street and to Newton Avenue on the West side of the street. Additionally, properties located on South Broad Street from the South Broad Street Park to the Conkey Avenue intersection are also eligible.

Residential property owners, along with owners of commercial/mixed-use structures located within the targeted area are eligible to apply for funding during the open application period. The property owner must apply for a project proposed by a tenant.

The program is intended to assist with projects that improve the exterior appearance of the property from the street. The scope of work must include improvement to one or more of the following:

- Architectural details (addition, repair and/or restoration)
- Exterior painting and/or power washing
- Doors, windows and shutters (addition, repair and/or restoration)
- Landscaping & Sidewalks (only in conjunction with other property improvements)
- Decorative entrance features (lighting, mailbox, house numbers, etc.)
- Aesthetic Fencing

The following are **not** eligible for grant funding:

- Improvements that are inappropriate or incompatible with the historic context of the neighborhood
- Improvements that may damage the building in any way
- Improvements on the interior of the property
- Installation of chain link fencing
- Roofing and signage
- General Maintenance (ie. Driveway sealing, paving, etc.)
- Improvements that cannot be completed within 6 months.

Whenever possible, applicants are strongly encouraged to use local contractors to complete all tasks associated with their property renovations.

GRANT DETAILS

If approved, the FOMDDC will provide a reimbursement grant to the applicant for up to seventy-five percent (75%) of the project cost, up to a maximum of \$15,000. For example, 75% of a \$12,000 project would allow the recipient to receive a \$9,000 grant. Additionally, the minimum project total must exceed \$6,500; thereby resulting in a grant in the amount of \$4,875. The property owner must use personal funds to cover the additional 25% of the project cost as well as any additional remaining balance for the work performed. All grant awards are subject to New York State tax, and therefore, property owners will receive a 1099 from The Norwich Building Tomorrow Foundation for filing purposes. Funding for this grant program is limited and preference will be given to projects that are most impactful as determined by the FOMDDC. Only one grant may be awarded per applicant within a calendar year and no property may receive more than the maximum allowed grant award, as set forth within these guidelines, within a five-year period.

GRANT SUBMISSION

A completed Curb Appeal (CAP) Grant Application and accompanying project details with photos must be submitted to CAP Grant Coordinator, Pegi LoPresti prior to May 31, 2026. Determination on funding will be decided by the FOMDDC no later than June 5, 2026 and all winning applicants will be notified via email shortly thereafter. **No work can commence prior to funding being approved.** In addition, if there are any changes to the scope of work after project approval (ie. paint colors, landscaping choices, etc); this information must be presented for approval prior to implementing those changes. The property owner is responsible to obtain all applicable building permits as required by the City of Norwich.

Once the project is completed, the applicant must submit a Curb Appeal (CAP) Grant Refund form along with (after) photos, copies of paid invoices and/or other applicable information indicating the total cost and full details of the work performed before the reimbursement of grant funds will be allowed. Note: all photos will become the property of the Foundation and may be used for future promotional purposes. Approved projects must be completed within 6 months of approval, unless an extension is granted by the FOMDDC.

For further information and application to apply to the Curb Appeal Program (CAP), log on to the City of Norwich website at <https://www.norwichnewyork.net/whats-new.php> or the Commerce Chenango website at <https://commercechenango.com/chenango-foundation/>. All questions regarding the grant program can be directed to Pegi LoPresti, CAP Coordinator at norwichcap@gmail.com. Phone: 607.226.0004.